

## 10.0 Information and records

### 10.3 Application to join

Applications to join the sessions at our setting are by:

- Phoning on Tuesday or Thursday mornings between 9-11.59am on 01392877330
- Emailing on [startrightnurseryschool@hotmail.co.uk](mailto:startrightnurseryschool@hotmail.co.uk)
- Applying on the website [startrightnurseryschool.com](http://startrightnurseryschool.com) using the contact facility
- Writing to Start Right Nursery School, 74 Glasshouse Lane Exeter EX27BZ

An **application form** will be sent to you using letter or email.

Successful applications will be asked to complete a **starter pack** before beginning at the setting.

An **induction session** is offered to complete any administrative paper work, to see around the setting with your child and to listen to helpful advice on how to make the most of what the setting can offer for you and your child. We do not offer a taster session or to look around the setting during a session but at the end of a session for security reasons.

**This policy was adopted by: *Start Right Nursery School***

**On: *2/2/19***

**By: *Peter Ingerslev (Deputy Manager)***

**Date to be reviewed: *February 2020***